

**October Meeting
New Jersey Nursing Students, Inc.
1479 Pennington Road
Trenton, NJ 08618**

Date: October 11, 2008.

Place: Capital Health System 446 Bellevue Ave. Trenton NJ 08618

Officers

President:	Deyanira Zarza, RN
First Vice- President:	Amy Skapyak
Second Vice- President:	Regina Adams
Secretary:	Jillalison Camp
Treasurer:	Scott Rovito

Board Members:

Community Health Director:	Elizabeth McFetridge
Membership/Nominations Director:	Open
Public relations Director:	Sarah Lelion
Legislation Education Director:	Marie Apple Mupada RN
Resolutions Director:	Namrata Jani, RN
Breakthrough-to-Nursing Director:	Leeihnae Reese
Fundraising Director:	Open
NJSNA Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case MSN, RN, BC
Parliamentarian:	Barbara Chamberlain, DNSc, APRN, PHD
Presidential Advisor:	Melissa Campbell, BSN, RN
Presidential Advisor:	Open
Staff Advisor	Betsy Yannazzno, RN

Guest:

Nick Habicht	Capital Health System School of Nursing
Tyeakiejia Santiago	Mercer County Community College

- **Call to order:** Deyanira Zarza called meeting to order at 12.28p.m.
- **Roll Call:** the roll was called by Namrata Jani Resolutions Director

Those Present: Deyanira Zarza , Regina Adams, Scott Rovito, Elizabeth McFetridge, Namrata Jani, Leeihnae Reese, Marie Apple Mupada, Sandra Kearns, Barbara Chamberlain, Betsy Yannazzno

Excused: Sarah Lelion

Not excused: Jillalison Camp

Guest: Nick Habicht-Capital Health System School of Nursing,
Tyeakiejia Santiago-Mercer County Community College

- **Board reports:** See attachment
- **Treasurers Report:**
 - Dues have started coming in from members and exhibitors from nationals.
 - We need to encourage more exhibitors to come at our convention
 - There are two MBNA accounts, one is current in the name of Betsy, the second account is not in use and has amount outstanding due.
 - The outstanding account will not affect the current account.
 - The amount owed is unknown at this time until the negotiations with the credit card company completes.
 - Whether to pay or not pay the outstanding amount is being discussed.
 - An online budget would be sent out to members online.
 - Scott spoke to CPA for an audit; CPA confirmed that an audit might cost high amounts.
 - Nova credit card charges are being charged every month, Scott spoke to Nova. It was clarified that charges are not just applicable for 2-3 months but are applicable all year round.
 - Deyanira informed that After College charges \$4 dues per transaction, and their services can be used instead if it is not possible to use Nova credit card system for one month only.
 - Scott stated he would speak to Nova- regarding 1 month only business.

Old Business:

- **Submission of income taxes :**
 - Income taxes are due by November 15th, 2008. Christine – who prepares our taxes for NJNS told Scott she would get them ready in time.
- **Review and approval of May's minutes :**
 - Discussion regarding approval of policies and procedures changes done.
 - Policies and procedures with changes to be e-mailed again to board members as per request.

Motion: Accept changes to policy and procedures.

Motion made by Amy, second by Marie.

Discussion: None

Action: Motion Passes

- **Review and approval of July's minutes :**
 - July minutes to be emailed out to the board members today.
 - The minutes to be reviewed by Monday.

- Corrections to made and sent to Sandra on Tuesday.
 - Minutes to be voted on Wednesday.
- **Review and approval of September's minutes:**
 - Jillalison would correct the minutes and e-mail to the board for approval.
 - Deyanira would call Jillalison regarding voting on minutes for approval.
- **Board report:**
 - Midyear - Deyanira will need all the minutes and all the board reports.
 - Jillalison and Deyanira would need to sign the minutes to be sent out.
- **Pulsebeat update/ website update (all positions)**
 - September and October Pulsebeat is at the printers.
 - November's Pulsebeat is in the works, it has to be at the printers by this weekend.
 - Website updates to be e-mailed to Regina and she will make the changes.
 - Marie asked questions regarding the website update.
 - Articles from November article are due today.
- **Atlantic Expo**
 - Discussion regarding whether or not the board requires a presentation from Atlantic Expo or not took place.
 - Board still discussing whether or not to continue with Atlantic Expo or not.
 - Betsey suggested that Atlantic Expo do a presentation by November meeting.
- **Midyear Hotel Reservation**
 - Hotel reservation not done yet due to confusion with the credit card information
 - Jennifer from Administrative office would mail a credit card to Deyanira
 - The credit card number would remain the same and authorized signer would be able to charge the card.
- **NJSNA Apple Awards**
 - Deyanira, Regina and Scott would be attending.
- **NJLN Autumn Gala**
 - Attending Deyanira, Amy, Namrata, Marie
 - Betsy would ensure a vegetarian meal for Namrata
- **The American Red Cross**
 - The blood center of NJ would come with three buses but they need to have 150 registration.

- American Red Cross does not require a specific registration for the blood drive.
- American Red Cross would like to get a free booth at the convention, but the board feels it would not be feasible to give a free booth.
- After college and Hurst get a free booth but it is in exchange for their volunteer services to NJNS INC.

Motion: Offer a booth to American Red Cross at cost

Motion made by Scott Rovito, second by Leeihnae Reese

Discussion:

- **Nick suggested that American Red Cross has the money and can afford a booth at cost.**
- **Namrata said that American Red Cross is a volunteer organization and it works for a good cause for everyone and should not be charged for the booth.**
- **Other organizations may want a free booth, if a free booth is given to American Red Cross; NJNS is not earning any profit on the booth, only the cost is being recovered.**

Action: Motion Passes.

- **Hospital News Paper**
 - Hospital Newspaper sent an e-mail stating that they would like to honor nursing students and would like to have an ad from NJNS inc in their news paper.
 - The ad costs of the size 10"-12" is \$250
 - The board decided not to give the ad.
 - Hospital Newspaper posts 3 adds during the year for nursing students and receives a free booth in exchange
 - The newspaper is not sent to nursing students but is sent to hospitals, informed Sandra.

Motion: Not to give Hospital Newspaper a free booth at convention

Motion made by Regina, second by Marie

Discussion: None

Action: Motion passes.

- **Convention Update**
 - Amy has been sending out packets out to receive sponsors
 - A few exhibitors have been confirmed.
 - Deadline for exhibitor's registration is November 1st 2008.
- **Convention update of confirmed speakers**
 - We have 6 confirmed speakers
 - Mrs. Siegel who spoke at the last convention would like to speak again.

- Board members would like to know what topics are speakers talking about, to guide them with recruitment with new speakers
- It is our joint responsibility to recruit speakers as a board, it is not just Regina's duty.
- Kaplan responded, they would like to come to our convention, and would like to sponsor the keynote speaker. We need to know which topic would they speak on.
- The schedule of the focus sessions needs to be made, the sessions begin at 10am and end at 6 p.m. Each session would be 50 minutes.
- Lunchtime specifically needs to be set; no speakers could speak at this time.
- The calendar with the times need to be set up so that times can be allotted to the speakers.
- The House of Delegates meeting would be discussed in the next meeting.
- **First night party theme:**
 - The theme to be "Slumber Party"
 - Students to come in their pajamas, no Lingerie,

Motion: Accept Slumber party as the first night party theme

Motion made by Marie, second by Namrata

Discussion: None

Action: Motion passes

- **Program Book Quotes**
 - Quotes from Office Max, Kinkos, Staples and Minute Man were obtained by Deyanira
 - Kinko's : \$ 64,000 for 2000 booklets
 - Staples: \$13,000 for 2000 booklets
 - Minute Man: \$7000 for 2000 booklets, nice pages
 - Office Max: quotes high.
 - Regina would ask her husband's company for a quote
 - Suggestion made to increase the number of booklets to 2300.
 - One needs to ask the printers, what size would be the ads.
- **Giveaways:**
 - Deyanira looked up some water bottles, they would cost \$0.69 per bottle with NJNS printed on the bottles, it would be brought in the next meeting for boards review.
- **Convention bags :**
 - Bags quoted at 1.97.
 - Bags will not be ordered until somebody sponsors them.
 - Ideas needed to raise Fund rising.

- **Fundraising Ideas**
 - Tyeakiejia suggested having baskets of food to sell for fundraising.
 - Contest between schools to fundraise
 - Selling NJNS products online on the website.
 - Link provided on the website for NJNS Mugs, T-shirts etc.

- **Community update:**
 - Walks for Diabetes, this month.
 - Hospice and Alzhimers and links to other sites to be made available on NJNS website for awareness.
 - Mental health literature to be made available for awareness
 - Legislation director also stated, to encourages students to vote for general elections.

- **Miscellaneous:**
 - Regina stated there is someone interested in Mem-Nom's position.

 - Sandra said that communications needs to be done between the board members, and deadlines have to be met.

 - Sandra stated, "Lot of things, are past due dates.", "I have a lot of concerns.", "You've gotta meet the deadlines, if you need help call."

 - Barbara would set up some rules of engagement; they would be presented in the next meeting.

Motion: Adjourn the meeting

Motion made by Amy, second by Regina.

Discussion: None

Action: Meeting adjourned at 2.40p.m.