

July, 2009 Meeting
New Jersey Nursing Students, Inc.
1479 Pennington Road
Trenton, NJ 08618

Date: July 11, 2009

Place: NJNS, Inc. Headquarters, 1479 Pennington Rd., Trenton, NJ 08618

Officers

President:	Regina Adams, RN
First Vice-President:	Marie Mupada, RN
Second Vice-President:	Jillalison Camp
Secretary:	Sharon James, RN
Treasurer:	Janarra Crawford

Board Members

Community Health Director:	Adam Ramadan
Membership/Nominations Director:	Denise Abbruzzese
Public Relations Director/ <i>Pulsebeat</i> Editor:	Danielle Lauda, RN
Legislation Education Director:	Amy Collazo
Resolutions Director:	Liz McFetridge
Breakthrough-to-Nursing Director:	Danielle Goodwin
Fundraising Director:	Nana Yeboah, RN
NJSNA Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case, MSN, RN, BC
Parliamentarian:	Barbara Chamberlain, PhD, APRN
Presidential Advisor:	Melissa Campbell, BSN, RN
Presidential Advisor:	Regina Kukulski, RN, MSN, ACNS, BC
Staff Advisor/Admin Assistant:	Betsy Yannazzno, RN

Guests – Jimmy Yannazzno

Call to Order - Call to begin meeting by Marie at 10:03am

Roll Call – Marie Mupada, Jillalison Camp, Sharon James, Janarra Crawford, Adam Ramadan, Denise Abbruzzese, Danielle Lauda, Amy Collazo, Liz McFetridge, Danielle Goodwin, Nana Yeboah, Sandra Kearns, Patrice Case, Barbara Chamberlain, Regina Kukulski, Betsy Yannazzno

Excused – Regina Adams, Melissa Campbell

Meeting Minutes

Review of June meeting minutes:

Motion: To accept the June meeting minutes.

Motion made by: Sharon

Motion seconded by: Adam

Discussion: None

Action: Carried

Changes made to May meeting minutes announced and revised version provided to board members.

Treasurer's Report:

Motion: To accept the Treasurer's Report

Motion made by: Jill

Motion seconded by: Adam

Discussion: None

Action: Carried

Old Business:

MSA Security: Regina was informed by MSA that all invoices were held for a period of 90 days from April. July marks the end of the 90 day period. We are expecting payment for our outstanding invoice soon.

Merchant fee/credit card authorizer:

Janarra called Nova Systems Services. A seasonal arrangement is available where we can pay the service fee only for the months that we use the service. The board agreed that we should change to this seasonal service.

Motion: To arrange for Nova Systems Services to be active for the period November, 2009 through March, 2010

Motion made by: Liz

Motion seconded by: Danielle G.

Discussion: None

Action: Carried

Janarra will make the necessary arrangements with Nova Systems to reflect this change, so we will not be charged for the upcoming month of August.

Janarra will resubmit several 2009 NJNS convention credit card charges that had initially been declined. If the charges still do not go through, letters will be sent to the credit card holders informing them that their payments are delinquent.

Vanguard: The trouble Janarra experienced in trying to access the Vanguard account was due to the lack of updated documentation and notification in April, 2009 when the new board took over.

Janarra presented the revised forms to Sandra for review and to Marie and Jillalison for signature and will send them to Vanguard.

New Business:

COSP:

Sharon provided the following update on COSP:

COSP Panel will consist of the following participants:

- Deborah Walker-McCall, Northern New Jersey Black Nurses Association (Rutgers University)
- Leo Jurado, Philippine Nurses Association (County College of Morris, Nursing Dept. Chair)
- Lydia Albuquerque, American Indian Nurses Association (critical care RN at UMDNJ)
- Ana Nogueira, Hispanic Nurses Association (Horizon Casualty Services, Supervising Nurse Case Manager)

Sharon has requested bios from each participant for inclusion in promotions & the COSP program.

Regina spoke with Sharon Rainer of NJSNA and she indicated that Jen Martin-Steen will make the food arrangements. The COSP committee will discuss the lunch menu, door prizes and scholarship. Sharon will discuss the arrangements for the food with Regina prior to the next NJNS board meeting.

Door prizes:

Last year onsite registration money was contributed for a door prize.

Motion: To use all of the COSP registration money toward a scholarship for a student who attends COSP.

Motion made by: Jillalison

Motion seconded by: Nana

Discussion: None

Action: Carried

Current available door prizes include:

- Florence Nightingale doll
- Nursing books donated by Regina & Barbara
- \$100 cash donation from Barbara toward a door prize.

Board members should arrive on Saturday, 10/10 at 7:30am to decorate and prepare for COSP.

Convention:

Convention student & dean/director/faculty registration forms versions A & B were presented and reviewed.

Motion: To accept the updated versions (Form B) of the student and dean/director/faculty convention registration forms.

Motion made by: Adam

Motion seconded by: Danielle

Discussion: None

Action: Carried

Convention booklets:

DJG Associates Printing Company's portfolio was circulated. DJG will charge \$200 to deliver the convention programs to the Tropicana. A benefit is that Regina will not have to drive up to the DJG Associates office to proof the convention booklet; DJG will send it to Regina for review.

We currently have two companies who have provided quotes for the convention booklet. Jillalison will obtain a 3rd quote for comparison. The three quotes will be discussed at the August meeting.

Motion: To use the same format for the NJNS board name badges that was used last year.

Motion made by: Amy

Motion seconded by: Jillalison

Discussion: None

Action: Carried

Motion: To use the same format for the NJNS board name blocks that was used last year, and to utilize the existing wood blocks and replace the name plates only.

Motion made by: Amy

Motion seconded by: Jillalison

Discussion: None

Action: Carried

Name blocks/name tags: Regina talked with Melissa Campbell to check the pricing that was proposed at the June board meeting. Melissa agreed that the pricing was reasonable.

New York SNA:

The New York SNA board members would like to attend the 2010 NJNS convention. Regina would like to offer the executive board free convention registration. Barbara asked how many people are on the New York SNA board. Adam suggested that the New York SNA board members should also attend some planning sessions to gain insight into how we plan the convention. Jillalison stated that it is a benefit to help New York organize their convention.

Motion: To invite three New York SNA executive board members to attend our NJNS 2010 convention at the Tropicana and waive their registration fees.

Motion made by: Jillalison

Motion seconded by: Adam

Discussion: None.

Action: Carried.

Betsy recommended that we invite the New York SNA board to attend COSP. The board agreed.

Board Member Reports:

Adam: Adam provided board pricing on convention program printing from DJG Associates. He is waiting to hear back on a lot of phone calls. He called the NJ Health Commissioner's office and asked for information on current health issues. He will distribute the information to the board when he receives it. He also spoke with the New Jersey March of Dimes and they are very excited to get nursing students involved in their efforts.

Danielle L.: The first PulseBeat will be published and distributed at the end of August or beginning of September. PulseBeat articles need to be submitted to Danielle by August 5.

Nana: No report.

Denise: Denise will prepare an article for the PulseBeat about renewing membership. She spoke with Tracey Segal and Pamela Hicks regarding SIM Man. They will not bring their SIM Man to our convention. Denise emailed Kevin Webb at Laerdal regarding the possibility of him doing a presentation with SIM Man at convention. She is waiting to hear back.

Amy: Amy started calling convention exhibitors and has had a good response so far. She is going to attend the INPAC meeting on July 16.

Danielle G.: No report.

Liz: Reviewed all 2009 resolutions that were passed at the NSNA convention and spoke with Namrata Jani, former NJNS Resolutions Director. Some possible ideas for resolutions to propose this year include:

- Promotion of the use of the language line to improve communication with patients.
- Increase awareness of hand washing to limit infectious disease transmission.
- Proper use of restraints & fall prevention.
- Pre-training for clinical instructors to improve the consistency between classroom and clinical instruction.
- Barbara suggested looking at health literacy.

Announcements:

The NJSNA and Institute for Nursing's summer picnic is on Saturday, August 8 (our next board meeting day) at Liberty Lake in Columbus, NJ. The registration fee is \$40/person. Regina suggested that we petition the NJSNA board to give NJNS a discounted registration rate.

Motion: That the NJNS board will attend the NJSNA and Institute for Nursing's Summer Picnic in Columbus, NJ on August 8 and that NJNS will contribute \$20/person towards the registration fee.

Motion made by: Janarra

Motion seconded by: Nana

Discussion: None

Action: Carried

Northeast Leadership Conference, Friday 7/31/09: all board members, with the exception of Jillalison and Liz, will attend. Sandra will also attend.

Janarra: The mileage allotment on the current reimbursement form is incorrect. The correct rate is \$.55/mile. Janarra will update the form to reflect the change and distribute.

Regina K. would like to volunteer for the following convention committees: exhibitor and registration. Sharon updated the committee list in the May meeting minutes to reflect these additions.

Motion: To adjourn the meeting
Motion made by: Jillalison
Motion seconded by: Sharon
Discussion: None
Action: Carried

Meeting adjourned: 11:50am

Respectfully submitted,

Sharon James, RN, Secretary

Regina Adams, RN, President