

**June, 2009 Meeting**  
**New Jersey Nursing Students, Inc.**  
**1479 Pennington Road**  
**Trenton, NJ 08618**

**Date:** June 13, 2009

**Place:** Capital Health School of Nursing, 446 Bellevue Ave, Trenton, NJ 08618

**Officers**

President:	Regina Adams, RN
First Vice-President:	Marie Mupada, RN
Second Vice-President:	Grant Shea
Secretary:	Sharon James
Treasurer:	Janarra Crawford

**Board Members**

Community Health Director:	Adam Ramadan
Membership/Nominations Director:	Denise Abbruzzese
Public Relations Director/ <i>Pulsebeat</i> Editor:	Danielle Lauda
Legislation Education Director:	Amy Collazo
Resolutions Director:	Open
Breakthrough-to-Nursing Director:	Open
Fundraising Director:	Nana Yeboah
NJSNA Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case, MSN, RN, BC
Parliamentarian:	Barbara Chamberlain, PhD, APRN
Presidential Advisor:	Melissa Campbell, BSN, RN
Presidential Advisor:	Regina Kukulski, RN, MSN, ACNS, BC
Staff Advisor/Admin Assistant:	Betsy Yannazzno, RN

**Guests** – Jillalison Camp, Danielle Goodwin, Elizabeth McFetridge

**Call to Order** - Call to begin meeting by Regina at 10:22am

**Roll Call** – Regina Adams, Marie Mupada, Sharon James, Janarra Crawford, Adam Ramadan, Denise Abbruzzese, Danielle Lauda, Amy Collazo, Nana Yeboah, Sandra Kearns, Patrice Case, Barbara Chamberlain, Regina Kukulski

**Excused** – Grant Shea, Melissa Campbell, Betsy Yannazzno

## Meeting Minutes

### **Review of May meeting minutes:**

Approval of May meeting minutes deferred to July meeting.

### **Adherence to Robert's Rules of Order**

Sandra reminded the Board of the importance of adhering to Robert's Rules of Order and limiting discussion to 5-10 minutes per topic in order to keep the meeting on schedule.

### **Treasurer's Report:**

Janarra prepared and presented two Treasurer's Report formats:

1. Statement of Income and Expenses
2. Bank Account Summary

Janarra will provide both formats at each monthly meeting per the Board's request.

Janarra will follow up on several 2009 convention registration payments that did not go through due to bounced checks and invalid credit card charges.

**Motion:** To accept the Treasurer's Report with changes

**Motion made by:** Adam

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

### **Old Business:**

**MSA Security:** Regina sent a letter to MSA Security dated 5/22/09 requesting that a check be issued to NJNS, Inc. for an outstanding credit of over \$1,000.

### **Reimbursement for phone charges**

**Motion:** To remove the motion regarding phone charge reimbursement from the table.

**Motion made by:** Marie

**Motion seconded by:** Janarra

**Discussion:** None

**Action:** Carried

**Research on cost of Go Phones provided by Grant:** Access charge of at least \$1/day. Unlimited phone usage charges are as much as \$3/day. In addition, there is an average charge of \$.10-.25/minute.

In light of the above expenses of the Go Phone, Board members agreed to provide an itemized bill for any overages.

**Motion:** In favor of using another cell phone for NJNS, Inc. business calls.

**Motion made by:** Adam

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Defeated

**Motion:** A maximum of \$20/month will be reimbursed to a Board member who goes over their plan minutes for phone calls made on NJNS business upon submission of an itemized phone bill.

**Motion made by:** Adam

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Defeated

**Motion:** Board members seeking reimbursement for phone charges related to NJNS business must submit an itemized phone bill and the charges will be considered for reimbursement by two Board members and a consultant.

**Motion made by:** Nana

**Motion seconded by:** Janarra

**Discussion:** None

**Action:** Carried

***PulseBeat:***

Danielle contacted several people regarding media publishing software. One suggestion, Adobe InDesign, depending on the complexity of the software chosen, would cost as little as \$700 or as much as \$1,800. Currently, we pay \$5,000/year for the *PulseBeat* layout by Allyson Backes. Our current printer, Princeton Packet, has agreed to charge us \$40/hr for the layout. Our maximum cost for each issue's layout would be \$240 (assuming 6 hours of layout time, an estimate provided by Princeton Packet). After Princeton Packet completes the layout and prints the *PulseBeat*, they can send it to SHM Mailers (our current distributor) for distribution.

**Motion:** To use Princeton Packet to produce the layout of the *PulseBeat*.

**Motion made by:** Sharon

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

Regina presented a price breakdown of various qualities of publication paper for the *PulseBeat*.

**Motion:** To use #28 paper for the printing of *PulseBeat*.

**Motion made by:** Marie

**Motion seconded by:** Danielle

**Discussion:** None

**Action:** Carried

**Advertisements in the *PulseBeat*:**

Danielle presented the following NJSNA's publication advertising pricing.

	1 Issue	3 Issues	5 Issues	6 Issues
<b>Page Size</b>				
<b>Full Page</b>	\$875.00	\$825.00	\$765.00	\$715.00
<b>1/2 Page</b>	\$495.00	\$465.00	\$435.00	\$385.00
<b>1/4 Page</b>	\$300.00	\$275.00	\$245.00	\$215.00
<b>1/8 Page</b>	\$250.00	\$225.00	\$200.00	\$190.00
<b>1/16 Page</b>	\$150.00	\$135.00	\$125.00	\$100.00

**Motion:** To use the approved NJNS, Inc. convention advertisement price schedule contained in the NJNS, Inc. Bylaws for the per issue advertisement price of the *PulseBeat*.

**Motion made by:** Marie

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

#### **North East Leadership Conference:**

All Board members who will be attending the conference need to let Regina know so that she can give a final count to NJSNA.

#### **New Business:**

**The BTN Director & Resolutions Director positions are currently open.**

#### **Candidates:**

Resolutions Director: Liz McFetridge

Breakthrough to Nursing Director: Jillalison Camp & Danielle Goodwin

Each applicant gave a short speech on her qualifications.

**Motion:** To approve Liz McFetridge as the Resolutions Director for 2009-2010

**Motion made by:** Marie

**Motion seconded by:** Nana

**Discussion:** None

**Action:** Carried

**Motion:** To nominate Jillalison Camp and Danielle Goodwin as candidates for Breakthrough to Nursing Director

**Motion made by:** Nana

**Motion seconded by:** Marie

**Discussion:** None

The Board voted on the Breakthrough to Nursing Director candidates.

Results: Danielle – 2 votes, Jillalison - 7 votes

Jillalison was elected to the position of Breakthrough to Nursing Director.

Sandra announced that Grant Shea will not be able to continue in his position as Second Vice President; he has transferred out of the nursing program at Ocean County College. He has submitted his letter of resignation from the position of Second Vice President.

**Motion:** To accept Grant Shea's resignation from the position of Second Vice President

**Motion made by:** Sharon

**Motion seconded by:** Liz

**Discussion:** None

**Action:** Carried

Jillalison expressed interest in assuming the position of Second Vice President. The Board agreed that she can assume this position.

The Breakthrough to Nursing Director position is vacant.

Danielle restated her interest in the Breakthrough to Nursing Director position.

**Motion:** To nominate Danielle Goodwin as the Breakthrough to Nursing Director

**Motion made by:** Jillalison

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

**COSP:**

COSP will be held at 1479 Pennington Rd., Trenton, NJ on October 10, 2009.

**Motion:** To accept "Nursing All Around: Diverse Yet United" as the COSP theme.

**Motion made by:** Sharon

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

**Motion:** COSP will provide a panel discussion of culturally diverse nursing leaders

**Motion made by:** Adam

**Motion seconded by:** Danielle

**Discussion:** None

**Action:** Carried

If the COSP Planning committee is not successful in obtaining a panel of culturally diverse nursing leaders, the Board established a contingency plan for COSP. Dr Chamberlain has agreed to present her research on *Caring for the Transgender Patient* as the contingency plan.

**Convention Forms:**

**Motion:** To raise all of the convention registration fees \$5.00.

**Motion made by:** Jillalison

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

**Motion:** To replace “CPR Certification/Re-Certification” with “Skills Labs” on the registration forms.

**Motion made by:** Adam

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

**Motion:** To add a fee for the Dean’s/Director Luncheon of \$30/attendee.

**Motion made by:** Marie

**Motion seconded by:** Denise

**Discussion:** None

**Action:** Carried

**Motion:** To accept the convention forms with corrections.

**Motion made by:** Jillalison

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

### **Board Member Reports:**

#### **Adam:**

##### **Meeting with the Health Commissioner:**

Adam spoke with Andrea Martinez in the commissioner’s office. We need an agenda and a list of participants for a meeting with the commissioner. Possible ideas for the agenda include health promotion, concerns of senior’s needs and public education on the Swine Flu. Sandra & Barbara agreed that it was important to have a specific purpose for the meeting, and to ensure that the information requested cannot be easily obtained through other people or through the internet. Jillalison suggested presenting our noise reduction resolution to the commissioner.

#### **Nana:**

##### **Ideas currently being researched:**

- Merchant discount cards.
- Otis Spunkmeyer cookies - contract with the school’s SNAs to sell and NJNS would get a percentage of the profits.
- A “Nursing School Survival Kit” for sale.
- Auction at COSP. Maybe give suppliers free advertising in exchange for merchandise that we can present at auction.

### **NJNS, Inc. Letterhead:**

Regina circulated a copy of the proposed NJNS, Inc. letterhead to the Board. (Copy attached)

**Motion:** To accept the NJNS, Inc. letterhead with changes.

**Motion made by:** Adam

**Motion seconded by:** Nana

**Discussion:** None

**Action:** Carried

**Motion:** To explore the possibility of using Metal Powder Industries Federation to print our Convention program.

**Motion made by:** Jillalison

**Motion seconded by:** Liz

**Discussion:** None

**Action:** Carried

Next meeting: July 11, 2009 at 10:00am at 1479 Pennington Rd., Trenton, NJ 08618

**Motion:** To adjourn the meeting

**Motion made by:** Janarra

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

Meeting adjourned: 1:40 pm

**Respectfully submitted,**

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**Sharon M. James, RN - Secretary**

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**Regina Adams, RN - President**



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