

**March Meeting
New Jersey Nursing Students, Inc.
1479 Pennington Road
Trenton, NJ 08618**

Date: March 14, 2009

Place: NJNS Headquarters, 1479 Pennington Road, Trenton, NJ 08618

Officers

President:	Regina Adams
First Vice- President:	Open
Second Vice- President:	Open
Secretary:	Jillalison Camp
Treasurer:	Scott Rovito

Board Members

Community Health Director:	Elizabeth McFetridge
Membership/Nominations Director:	Open
Public relations Director:	Open
Legislation Education Director:	Marie Mupada, RN
Resolutions Director:	Namrata Jani, RN
Breakthrough-to-Nursing Director:	Open
Fundraising Director:	Open
NJNS Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case, MSN, RN BC
Parliamentarian:	Barbara Chamberlain, PhD, APRN
Presidential Advisor:	Melissa Campbell ,BSN , RN
Presidential Advisor:	Open
Staff Advisor	Betsy Yannazzino, RN

Guests – Adam Ramadan

Call to Order - Call to begin meeting by Regina at 0944.

Roll Call – Regina Adams, Scott Rovito, Jillalison Camp, Sarah Lelion, Marie Mupada, Namrata Jani, Sandra Kearns, Patrice Case, Barbara Chamberlain, Betsy Yannazzino

Excused – Patrice Case, Betsy Yannazzino

Let it be noted praise received from Barbara Chamberlain and Sandra Kearns regarding the success of the 2009 Convention.

Meeting Minutes

Review Meeting Minutes from February.

Motion: To accept February's meeting minutes with changes.

Motion made by: Scott Rovito

Motion seconded by: Marie Mupada

Discussion: none.

Action: passed.

Motion: To accept the House of Delegate's meeting minutes with changes.

Motion made by: Scott Rovito

Motion seconded by: Namrata Jani

Discussion: none.

Action: passed.

Motion: To accept the e-meeting minutes with changes

Motion made by: Scott Rovito

Motion seconded by: Namrata Jani

Discussion: none.

Action: passed.

Treasurer Report

■ February 28th's balance is \$67,768.13. Today's account \$80,243.44 in our checking account. We do have some funds expected from registration income such as exhibitor funds, and AfterCollege who handles online registration for 618 registrations accepted online.

■ As of March our revenue is \$102,621 from convention. 1520 pre-registered students; onsite registration 140 students.

■ \$90,746.37 bill from Trump for the Convention. The bill will be reviewed and adjustments will be made. The president will contact the AEX because they threw away bags at the end of the convention so price adjustments should also be made there. This happened when the downstairs registration site was broken down starting on Thursday night and stuff around that was left there (as we didn't know they were going to break it down Thursday night) was thrown out. Close to 200 bags with stuff was lost. It was actually the Trump that threw out the (2) boxes after BEO (banquet event coordinator) broke everything down.

■ The bill of \$722.61 for the upcoming national convention is due by March 17, 2009 for hotel rooms on the past president's (Dee) bill. The rooms under this cancelled card need to be cancelled and the amount credited back to this account. There are 5 rooms under Regina's card and it will be decided who to go. Regina (new president) will take care of this adjustment.

Motion: To accept February's Treasurer's Report

Motion made by: Jillalison Camp

Motion seconded by: Marie Mupada

Discussion: none.

Action: passed.

Old Business

■ Retrieval of NJNS presidential property

Dee went to send the presidential property back to NJNS using her NJNS credit card only to find out that the card was cancelled. She either has the option to drive everything back (and receive reimbursement) or send the stuff COD. She states that she has receipts to turn in (that go as far back as COSP) and will not be returning anything until she gets reimbursed. As far as reimbursement, she has been told that our policy is that all reimbursements should take place within 30 days. It is recommended we set a date that her reimbursement will expire.

Motion: To set an expiration date of March 31 that all reimbursement items be turned in.

Motion made by: Jillalison Camp

Motion seconded by: Elizabeth McFetridge

Discussion: It is in our policies and/or bylaws that this is our policy that included when a certified letter is sent. A certified letter needs to be sent out explicitly stating the bi-law and the due date.

Action: passed.

■ MSA Security Reimbursement

MSA security should be sending a credit of \$1033.60. This was the original security company that was to be used but due to downsizing, they weren't able to perform services and we needed for the 2009 convention. Larry Ross Security was used instead. Let it be noted that Larry Ross Security did an excellent and professional job. Regina will contact MSA about getting refunded the deposit returned.

New Business

■ 2009 National Convention

It was decided that there are 7 board members going (Jillalison Camp, Marie Mupada, Namrata Jani, Regina Adams, Sandra Kearns, Melissa Campbell and possibly Elizabeth McFeteridge)

Motion: Make a motion to send Marie Mupada and Jillalison Camp as the Delegate and alternate of New Jersey to the Convention.

Motion made by: Namrata Jani

Motion seconded by: Marie Mupada

Discussion: none.

Action: passed.

■ Cancelled Credit Card

Do we need to get the credit card re-issued? Let it be noted that the parliamentarian is adamantly opposed to having credit cards in board members' names. As it stands, no card will be issued at this time. The 2009-2010 president does not have a problem with not re-issuing at the current time and using her personal card and going through the reimbursement process.

■ **Fees for exhibitors, advertisements and sponsorships for 2010 convention.**

Advertisements for 2009 Convention Program book are as follows

- \$400 – back cover
- \$350 – inside back cover
- \$350 – inside front cover
- \$275 – full page
- \$225 – ½ page advertisement

Motion: \$150 for ¼ page for program booklet for convention

Motion made by: Namrata Jani

Motion seconded by: Elizabeth McFetridge

Discussion: none.

Action: passed.

Motion: To start \$40 for business card for program booklet for convention

Motion made by: Namrata Jani

Motion seconded by: Jillalison Camp

Discussion: none.

Action: passed.

Platinum Sponsor \$10,000

Gold Sponsor \$5,000

Silver Sponsor \$2500

Bronze \$1000

Tote Bags \$7000

Name Badges \$3500

Keynote Speaker \$5000

Deans & Directors \$2500

Decorations \$1000

Entertainment \$1000

Giveaways \$250

Door Prizes \$250

Transition Dinner \$1000

Endnote Speaker \$2500

Sponsorship Donation

Motion: Keep the prices the same as listed above for the 2010 Convention.

Motion made by: Namrata Jani

Motion seconded by: Marie Mupada

Discussion: none.

Action: passed.

Motion: To keep the early bird special registration postmarked by November 1, 2009 in the amount of \$900.

Motion made by: Namrata Jani

Motion seconded by: Elizabeth McFetridge

Discussion: none.

Action: passed.

■ **Convention Wrap Up**

Articles and picture are going to be put onto the website from 2009 convention. Board members pictures and articles are due to Regina by 1200 Friday, March 20, 2009. All print must be approved by Sandra Kearns.

The transition meeting will be next month and it will include a lunch.

We need to purchase software to do our own formatting for Pulsebeat. The new board will decide which software to purchase and what other changes need to be made.

■ **Registration**

Next year, it was suggested that there be a convention committee. We are responsible for 2010's convention as board members and we need to make sure it runs smoothly and things are organized. We can prevent more from happening by careful planning. Suggestion is that an hour before registration starts, the board be downstairs for a quick meeting and delegation tasks be given in order for everyone to know what their responsibility is. Also, to have a minimum of 3 people with 3 receipt books and cash drawers helping with registration.

■ **Scheduling**

Security needs to have a copy of the convention schedule so they can close the exhibit hall when it is scheduled to be closed. Also, it is suggested that next year the schedule be posted on the web early in January. Also, have maybe 10 sessions at a time.

■ **Program Booklets**

Needs to be headed up by a committee, under the direction of the Vice President.

Motion: To adjourn

Motion made by: Jillalison Camp

Motion seconded by: Elizabeth McFetridge

Discussion: none.

Action: passed.

Respectfully submitted,

Jillalison Camp
Secretary