

**May, 2009 Meeting
New Jersey Nursing Students, Inc.
1479 Pennington Road
Trenton, NJ 08618**

Date: May 9, 2009

Place: NJNS Headquarters, 1479 Pennington Road, Trenton, NJ 08618

Officers

President:	Regina Adams
First Vice- President:	Marie Mupada, RN
Second Vice- President:	Grant Shea
Secretary:	Sharon James
Treasurer:	Janarra Crawford

Board Members

Community Health Director:	Adam Ramadan
Membership/Nominations Director:	Denise Abbruzzese
Public Relations Director/ <i>Pulsebeat</i> Editor:	Danielle Lauda
Legislation Education Director:	Amy Collazo
Resolutions Director:	Open
Breakthrough-to-Nursing Director:	Open
Fundraising Director:	Nana Yeboah
NJSNA Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case, MSN, RN, BC
Parliamentarian:	Barbara Chamberlain, PhD, APRN
Presidential Advisor:	Melissa Campbell, BSN, RN
Presidential Advisor:	Regina Kukulski, RN, MSN, ACNS, BC
Staff Advisor/Admin Assistant:	Betsy Yannazzno, RN

Guests – Andrea Aughenbaugh, NJSNA

Call to Order - Call to begin meeting by Regina at 10:05

Roll Call – Regina Adams, Marie Mupada, Grant Shea, Sharon James, Janarra Crawford, Adam Ramadan, Denise Abbruzzese, Danielle Lauda, Amy Collazo, Nana Yeboah, Sandra Kearns, Patrice Case, Barbara Chamberlain, Regina Kukulski

Excused – Melissa Campbell, Betsy Yannazzno

Meeting Minutes

Review of Previous Meeting's Minutes:

Motion: To accept the April Meeting minutes with changes.

Motion made by: Marie

Motion seconded by: Grant

Discussion: None

Action: Carried

Treasurer's Report:

- No bills received to date.
- Balance of \$25,889.30 represents actual cash on hand as of 4/30.
- Unable to receive VanGuard Report because of computer issues. Will follow up with Scott Rovito for next month.
- Adjusted the requested reimbursement amount for Deyanira caused by a calculation error.
- Found \$25 worth of Dunkin Doughnuts Gift Cards. They are still valid. Per Sandra, they were purchased in the past, but weren't used.
 - Adam suggested that the gift cards should be given to Regina as reimbursement for buying the doughnuts for past meetings. The Board agreed and the gift cards were given to Regina.
- Regina had a question on credit for Nova Debit Merch fee. We did not use credit card debit. Only used at convention. We pay \$52.59/month, when we only use it for maybe 2 months out of the year. This is a fee used for running the credit cards. Maybe we can use After College to process credit card charges instead of Nova Debit. Per Sandra, Scott couldn't get documentation from Nova that we can use it for 3 months. AfterCollege can't provide credit card service for Convention. Maybe we can buy our own?
- Grant suggested a wireless system, that would cut down on the fees involved in the phone fees. Some are a cell phone connection. The cost of purchasing it would be made up in the saved fees. Board agreed that would be a good

Grant agreed to gather quotes for buying our own system. Janarra to provide costs for using Nova and verify with Nova that we can suspend usage when we're not using. We need three quotes when we switch to something new.

- Sandra: for R. Gibson. Please add that R. Gibson was the KeyNote Speaker and that T. Clayton
- Barbara: Confirmed that this includes the last payment for the Trump.
 - Regina questioned the amount paid to the Trump. Amount on Treasurer's statement is correct.
- Janarra: suggested a statement of expenses, instead of current format.
- Adam asked if Janarra could provide an example at next meeting of a new format, showing a profit and loss breakdown.
- Barbara: Treasurer needs to prepare an annual budget, due soon.
- Janarra: thinks that we should use a budget format rather than an item by item breakdown.

- Regina: my question is that if I pay for another board member's costs for an item, how does that work in. If I am given a budget, and pay for other board member's expenses. Janarra said that she will provide an example at next month's meeting.

Motion: To accept the Treasurer's Report

Motion made by: Grant

Motion seconded by: Marie

Discussion: None

Action: Carried

Old Business:

- MSA Security: Regina Contacted second time. Contact said that it is in the mail. Sandra will revise Regina's letter and it will be sent certified.
- Thank You Cards: Danielle has been actively looking for a program to save PulseBeat the money, so we would save the money.
 - Barbara: Jen Lattinsein does all the printing for NJSNA. She would be a good resource to talk with.
 - Regina: we don't need thank you cards right now.
- NSNA Convention: brought back a folder containing the Program Book, Resolutions,
 - Grant asked if our resolution passed.
 - Regina confirmed that it did.

Sandra: was impressed by the commitment of the former board members and the leadership demonstrated. Marie did an admirable job taking over in Regina's absence.

Barbara: asked for a report on what it was like being on the House of Delegate floor.

Regina: It's huge, grand

Marie: Since we have our contact list for the schools. Florida had 40 delegates. If we try to pull for NJ to get more Delegates there. We had convention fever.

Sandra: normally NJ has 30 or 40 Delegates. With the economic times, schools couldn't send as many this year. Sandra talked with Michelle OCC about importance of supporting and being involved at National Convention. Important to provide academic support.

Grant asked for a list of #'s of students vs. members for each school.

Sandra: suggests contacting Faculty Advisor and Deans at the schools, not just the SNA representatives.

Barbara: in late 90's, wrote a letter to the Editor regarding this issue. Start writing letter to the NJNS, NJ League for Nursing, PulseBeat asking for support.

Marie: went to the Council of School Presidents. NJ has the highest number of attendees at state convention. CT only has 40 or 50 at their state convention. We get over 2,000 at our convention.

Adam: goes to 4 year college. First year is spent on GE. Second year they are told that they need to become members of NSNA. His school pushed professionalism. It's hard to get people motivated to do it. Focus is on exams, it's hard to motivate getting involved in the professionalism.

Nana: This is a big part of nursing. Not getting calls back from her schools.

Sandra: This goes back to the faculty. If faculty support it, then it will happen. I have consistently supported it at our school. Need to increase contact with Faculty.

Grant: It's important to show that it's important to students.

Regina: Kathleen Moulden, faculty advisor at _____ worked hard to get me in to talk with the Director. Director never made time to see her. Had to drop off the NSNA forms off, because they wouldn't talk with her.

Nana: Contacted 2 colleges and stressed that she is on the board, and that that opened up the door and treated her much better.

Meeting location in June: Regina did get approval at School of Nursing at Capital Health. Regina Kukulski suggested Faculty Conference Room. 446 Bellevue Ave. Trenton, NJ 08618. Suggest parking in the church parking lot. Regina will send email with Details.

Forms: Reg form: Betsy suggested that we place directly on reg form: room reservations to be made directly with the Tropicana, with the phone number and provide the room block rate. Should be mailed to the NJNS address Attention: Treasurer. Two separate forms, faculty and students. Faculty form will include a space to register for the Dean/Director luncheon. Will be sent in December before Winter Break to schools. Betsy asked if Janarra has W-9 #. Janarra will provide to Regina.

Grant: On Faculty form, we should have them pay at time of registration. What is the charge?

Sandra: In the past, NJSNA sponsored it so it was a bit less. This year, we may have to charge more.

Grant: One Dean and One faculty free, then charge for the rest.

Adam: Can it be done based on school membership?

Sandra: Some schools, it's mandatory to attend convention, some it's not.

Grant: Let's wait until we get the costs before making these decisions.

Adam: When will we get pricing from Trop?

Regina: We will discuss pricing at next month's meeting: estimates for costs for food, rooms, etc.

Barabara: a huge part of the budget is food costs. Board members are eligible to go. It is well-attended. 80-100 people. It is costly.

Sandra: we can adjust costs by the menu we pick.

Regina: The Presidents will gather the costs, and present to the board. Last year, we asked for proposals from several hotels. We need to consider room rates, food agreements, etc. when making a decision, and decided last year on the Trop.

Next month, we will go down to the Tropicana and look at the facilities. The President, Vice Presidents, Treasurer, Consultant. Then, will come back and present information.

Barbara: Exhibit floor is on same floor as meeting rooms at the Trop.

Adam: Did you keep record of numbers of students and where they were from in the sessions?

Regina; might be difficult to do timewise, and disruptive to the speakers. Monitors can do a headcount.

Convention Forms: Per Regina, Betsy requested that the deadline dates are at least a month before convention.

Adam: Suggested that Convention paperwork be sent to the schools by Mid-November.

Barbara: Suggested Jan. 31 should be the due date for the forms. Board agreed.

Convention dates: Feb 18 & 19.

Phone reimbursement:

Motion:

Motion made by:

Motion seconded by:

Discussion:

Action:

New Business:

Andrea: Review of Contract with NJSNA. Agreement since 2000 with NJNS to provide management services to you – providing a place to meet, storage area, staff to back you up. Have hired one specific person to do your work, but also have the advantage the lobbyist, I can help you, whole finance office can help. We have practice, education, contact hours at convention program. Reference agreement dated May 9. Annual agreement. If want to end contract, provide 3 months notice in advance. Can be canceled by NJSNA or NJNS. Betsy received a raise last year.

Motion: To approve the NJSNA Contract as presented.

Motion made by: Grant Shea

Motion seconded by: Nana Yeboah

Discussion: None

Action: Carried

Phone reimbursement:

Sandra: What has happened over the past, past Presidents said that they asked for \$20/month (to cover increase in minutes). Others have provided lists of contacts, and submitted whole bill. Should cover President and/or two Vice Presidents.

Grant: we can decide what we want it to be.

Nana: Why don't we do it \$20/month.

Sandra:

Adam: I have called many people, and other board members will as well. Maybe we could focus on those members that we know will be making a lot of phone calls, and get unlimited.

Regina: Unlimited costs much more than \$20/month.

Amy: Maybe those members making a lot of phone, how about an anytime phone that would be used for NJNS business calls.

Regina: does not like the idea of carrying two phones.

Regina: at the minimum, \$20. Anything over that should be presented in an itemized bill.

Barbara: Is this going to be a monthly \$20 charge?

Regina: She has only submitted one \$20 charge.

Grant: It would be easier for him to have a separate phone.

Sandra: Who will this apply to?

Janarra: \$20/month. Submit itemized bill.

Motion: That itemized phone bills to be reimbursed should be submitted and what is reimbursed are the phone calls made on behalf of NJNS.

Motion made by: Adam

Motion seconded by: Nana

Discussion:

Grant: # of minutes is 100 made for NJNS and you have a 200 minute plan. 50% of bill should be reimbursed.

Regina: I knew that I was going to go over at Convention. I bumped up my phone bill when I realized I was going to go over.

Adam: Concerned that he will lose his plan if he ups his minutes

Grant: Pre-paid phones would be so much better.

Janarra: Suggests that NJNS purchase several phones that we can pass on to the next board members. Those members that would like to use their own phones and submit for reimbursement.

Motion: To amend the current motion to give people the option of either itemizing their personal phone bill or purchasing pre-paid go phone and be reimbursed for either/or.

Motion made by: Amy

2nd: Grant

Discussion:

Action:

Motion: To table the vote until we can get pricing on the go-phone and do an email vote.

Made by: Grant

2nd: Janarra

Discussion: None

Action: Carried.

Grant will research get information to Patrice on pricing.

Amy: Can we amend current motion to include the choice of having a Go Phone

Action: Carried

Motion: To reimburse Deyanira \$763.54 for expenses that are itemized with receipts.

Made by: Grant
Second: Marie
Discussion: None
Action: Carried

Convention theme:

Nana: Nursing without Boundaries.

Janarra: Diversity All Around, We've Got You Covered

Grant: Let's think about speakers. Maybe speakers that have served nurse that

Regina: Nursing Health Promotion: Increasing Community Health Awareness.

BP screening

Review meds

Grant: we need to work on the title

Marie: We want a lot of interaction at the convention. Sim Man, Skills Labs,

Nana: This can all be connected. We look at Vulnerable Groups who are at risk. We are trying to research out to certain groups.

Sandra: We can do this as the Community Project – BP screening, etc. with locals. At the Trump, the meeting rooms are more isolated from the casino floor.

Adam: We need to look at liability issues.

Sandra: Nursing faculty and nurses who have graduated can help and they will be under their own liability insurance.

Amy: worked with Hispanic Community Health Fair. Maybe we can have a map showing different cultures and what they are at risk for.

Adam: Maybe we can have glucose screening, etc.

Sandra: Maybe we can contact NJSNA for help to keep it on a nursing focus.

Suggestions:

Nursing All Around; We've Got You Covered

Nursing Without Boundaries; We've Got you Covererd

Motion: To name the 2010 Convention Theme: "Nursing All Around; We've Got You Covered"

Made: Marie

2nd: Adam

Discussion: Below

Action: Carried

Grant: We can get PAC to present

Patrice: Health Promotion as a basic premise, but more interactive. Maybe this can supplement what teachers present in class.

Adam: We can have a large room to have all of the health screenings.

Janarra: As we contact the schools, talk about what we're talking about doing at convention.

COSP Location: NJSNA would like to hold it at the NJSNA office and sponsor it. They would provide breakfast and lunch and any prizes.

COSP is usually held from 9am-1pm, with the NJNS Meeting directly following.

Motion: to hold COSP at 1479 Pennington Rd. Trenton, NJ

Made: Adam

2nd: Grant

Discussion: None

Action: Carried

Motion: To hold COSP October 10, 2009.

Made: Grant

2nd: Marie

Discussion: None

Action: Carried

Board members are to consider Themes for COSP and be ready to discuss by next month's meeting.

of Speakers:

BSN in 10 Legislation:

Patrice: I have been asked to review BSN in 10 with you. Has been going on since 1965. Senator Vitale from Middlesex County is presenting it again. Refer to handouts.

For entry into practice to be an RN, proposed legislation would mandate that RN's have a Bachelor's Degree. The NJSNA is for this bill. There is a current softening of the shortage. We suspect that in another 10 years, the shortage will again be a big problem. NJ League for Nursing does not endorse this legislation as currently proposed. The articulation agreements need to be revised. This legislation has the possibility of penalizing practicing nurses.

Positions still open: Resolutions Director & Breakthrough to Nursing.

Liz wants to do Resolutions Director & Jillalison wants to do BTN.

Danielle wants to do BTN.

Positions must be posted on website for 30 days. By June meeting, the positions will have been posted. Any applicants are invited to the June meeting to apply for the positions. We'll vote at that meeting to fill these positions.

Committee Assignments:

Regina. Referring to document passed out at last month's meeting.

COSP:

Chair: Sharon

Committee: Nana

VP Overseer: Regina

Consultant: Sandra

Exhibitor Committee:

Chairperson: Marie (1st VP)

Committee: Amy/Adam

Consultant:

Elections Committee:

Chair: Denise

Committee: Sharon

VP; Marie

Consultant: Barbara

Bylaw Committee:

Chair: Grant

Parliamentarian: Barbara

Scholarship Committee:

Chair: Grant

Committee: Nana

Consultant: Dr. Chamberlain

Speaker/Program Committee

Chair: Grant

Committee: Adam/Regina

Consultant: Patrice

1st Night Party

Chair: Janarra

Committee: Denise/Danielle

VP Overseer: Grant

Consultant:

Registration Committee

Chair: Janarra

Committee: Danielle/Sharon/Denise

VP Overseer: Marie

Consultant:

Dean/Director Award Luncheon Committee

Chair: Nana

Committee: Amy/Regina

VP Oversee: Marie

Consultant: Sandra Kearns

Advertisements in PulseBeat:

Regina was contacted by the Univ of Pittsburgh School of Nursing to ask if they could advertise in our Convention Booklet and in the PulseBeat.

Danielle is checking into software so that we could produce our own PulseBeat. She has toured Microsoft Publisher, which will cost \$170.

PulseBeat (Quarterly):

¼ page:

Motion: To table this decision until we can find out more information about the price of the NJSNA ad.

Made: Grant

2nd: Marie

Discussion: None

Action: Carried.

Danielle will talk with NJSNA about appropriate pricing for the ad.

New England Leadership conference with NSNA in Mt. Sinai Medical Center in New York City on July 31. Registration is free, will need to pay transportation costs (which will be reimbursed by NJNS). All board members plan to attend. Sandra will act as chaperone.

Adam: trying to set up a meeting with the Dir of Health & Senior Services. Waiting to hear back. 2 Meetings next week with the Hudson & Bergen county Red Cross Affiliate. Another meeting with Director of Community Blood Center to discuss blood drives in all of the schools. Spoke with the individual schools as well to discuss. Contacted two Unitarian Churches regarding Blood Drives.

Nana: Goal is to have two small fundraisers: Discount Cards which are specific to the geographic area. Big fundraiser: Raffle.

Regina will get information

Motion: To adjourn May meeting.

Made by: Adam

Second: Nana

Discussion. None

Action: Carried

- Next Meeting: June 13, 2009 10:00am

- Meeting adjourned: 1:40 pm

Motion: To adjourn the meeting.

Motion made by:

Motion seconded by:

Discussion: None

Action: Carried

Respectfully submitted,

Sharon James, Secretary

Regina Adams, President