

**October, 2009 Meeting  
New Jersey Nursing Students, Inc.  
1479 Pennington Road  
Trenton, NJ 08618**

**Date:** October 10, 2009

**Place:** NJNS, Inc. Headquarters, 1479 Pennington Rd., Trenton, NJ 08618

**Officers**

President:	Regina Adams, RN
First Vice-President:	Marie Mupada, RN
Second Vice-President:	Jillalison Camp, RN
Secretary:	Sharon James, RN
Treasurer:	Janarra Crawford

**Board Members**

Community Health Director:	Adam Ramadan
Membership/Nominations Director:	Denise Abbruzzese, RN
Public Relations Director/ <i>Pulsebeat</i> Editor:	Danielle Lauda, RN
Legislation Education Director:	Amy Collazo
Resolutions Director:	Liz McFetridge
Breakthrough-to-Nursing Director:	Danielle Goodwin
Fundraising Director:	Nana Yeboah, RN
NJSNA Consultant:	Sandra Kearns, MSN, RN, CNE
NJLN Consultant:	Patrice Case, MSN, RN, BC
Parliamentarian:	Barbara Chamberlain, PhD, APRN
Presidential Advisor:	Melissa Campbell, MSN, RN
Presidential Advisor:	Regina Kukulski, RN, MSN, ACNS, BC
Staff Advisor/Admin Assistant:	Betsy Yannazzino, RN

**Guests** – Dennise Geiger, Jennifer Martin-Steen (NJSNA)

**Call to Order** - Call to begin meeting by Regina at 12:50pm

**Roll Call** – Regina Adams, Marie Mupada, Jillalison Camp, Sharon James, Janarra Crawford, Adam Ramadan, Denise Abbruzzese, Danielle Lauda, Amy Collazo, Liz McFetridge, Danielle Goodwin, Nana Yeboah, Sandra Kearns, Patrice Case, Regina Kukulski, Betsy Yannazzino

**Excused** –Melissa Campbell, Barbara Chamberlain

**Quorum Established**

## Meeting Minutes

### Review of September meeting minutes:

**Motion:** To accept the September meeting minutes as presented.

**Motion made by:** Jillalison

**Motion seconded by:** Danielle L.

**Discussion:** None

**Action:** Carried

### Treasurer's Report:

(Attached)

**Motion:** To accept the Treasurer's Report as presented

**Motion made by:** Denise

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

### Old Business:

#### **Bank account fees:**

Management fees of \$33.00/month are charged by the bank. Regina discussed the charges with the bank representative and we will no longer be subject to pay the fees. In addition, we are charged \$12.00 each time NSNA wire transfers money into our account, which is one time each month. NSNA is willing to send a check instead of sending the money via wire transfer, but it means a one week delay in our payment.

**Motion:** To change the NSNA payment method from a monthly wire transfer to a check in order to avoid the \$12.00 wire transfer bank fee.

**Motion made by:** Sharon

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

#### **Budget:**

Adam asked if the \$150 amount budgeted for his position includes fees for travel to all of the events. Janarra said that in some cases, travel expenditures are charged to the budgeted amount for a specific event (i.e. Convention).

Janarra reported that she changed the following information on the budget:

Expenses & Income are each \$158,000

Page 6, Line # 235 PulseBeat total: \$11,500 changed to \$10,500

Page 6, Line #245: \$6,500 changed to \$7,000

**Motion:** To accept the budget as presented.

**Motion made by:** Sharon

**Motion seconded by:** Amy

**Discussion:** None

**Action:** Carried

## **Board Reports**

Sandra stated that board reports must be sent to the appropriate consultant for review and approval no later than one week prior to the due date. If corrections are necessary, those changes need to be made and the corrected document needs to be resubmitted to the consultant for approval.

### **New Business:**

#### **Annual NJNS, Inc. Convention**

##### Convention bags:

Hurst Review donated 2,400 convention bags to NJNS, Inc.

**Motion:** To accept the donated convention bags from Hurst Review for use at the 2010 NJNS, Inc. Convention.

**Motion made by:** Adam

**Motion seconded by:** Jillalison

**Discussion:** None

**Action:** Carried

##### Meeting Rooms:

Betsy, Sandra & Regina went to the Tropicana to plan out the convention rooms. They have decided that we will be able to stay in one tower for all of our meetings and breakout sessions. We are planning to use eight breakout rooms.

##### Programs:

The convention program will go to print in December. It will be delivered to the Tropicana one week prior to the convention. We need to decide the schedule for Opening ceremonies, Deans & Directors luncheon, etc.

##### Blood Drive

Adam suggested using a smaller company, such as Community Blood Bank, rather than the Red Cross for the blood drive at convention. Betsy suggests that the blood drive be held from 10:00am-5:00pm on Thursday, 2/18/10. Regina and Betsy will talk with Ford Phifer about the logistics of scheduling the blood drive. The committee will address these issues and report to the rest of the board at the November meeting.

##### KeyNote/EndNote/Dean's & Directors Luncheon Speakers:

Jillalison: possible speakers include Nelson Tuazon (from East Orange Hospital), the National President of the ANA, and Carol Huston (President of Sigma Theta Tau International). Patrice recommended that Carol be the speaker for the Dean's & Directors Luncheon. Marie reminded the board that we need to be cognizant of the travel expenses associated with securing each speaker.

**Motion:** To explore the possibility of having Carol Huston to be the speaker at the Convention Dean's and Director's Luncheon.

**Motion made by:** Jillalison

**Motion seconded by:** Nana

**Discussion:** None

**Action:** Carried

**Motion:** To explore the possibility of having Nelson Tuazon as the Convention Keynote Speaker.

**Motion made by:** Jillalison

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

**Motion:** To have a cultural panel for the Convention Endnote Speaker.

**Motion made by:** Jillalison

**Motion seconded by:** Danielle G.

**Discussion:** None

**Action:** Carried

First night party theme:

Possible theme: “*Passport to Nursing*”. Participants will wear scrubs. Twenty-five tables will be set up. Jillalison and Liz can purchase more globes with little cultural people figurines inside (also used at COSP) as table decorations. Jillalison & Liz will brainstorm more about the details. Jill’s committee will present ideas next month and this concept will be discussed in more detail at the October meeting. The color of the scrubs that the board will wear will be discussed at the next meeting. One color suggestion that was discussed was teal blue. Jillalison will research pricing for scrubs for the board and present information at the next board meeting.

**Motion:** “Passport to Nursing” is first night party theme.

**Motion made by:** Jillalison

**Motion seconded by:** Nana

**Discussion:** None

**Action:** Carried

Quotes on name badge holders:

Drexel is going to donate \$3,500 to spend on name badge holders. Several quotes for name badge holders were distributed by Regina to the board for review. The most inexpensive quote is for \$3,786 from Asia Direct.

**Motion:** To use Asia Direct to print our name badge holders.

**Motion made by:** Jillalison

**Motion seconded by:** Adam

**Discussion:** None

**Action:** Carried

Skills Lab:

Denise has spoken with Kevin Webb regarding SIM Man. He asked about what objectives should be focused on in the Skills Lab. The board agreed that full code situations and virtual IV insertions would be interesting to students. Nana has two friends that are ACLS certified and would like to approach them for focus groups/skills lab. The board agreed that she should pursue her contacts.

**Apple awards:** Danielle L, Danielle G, Nana & Regina went to the awards at Forest Gate. It was a very nice evening. The doctors had very complimentary feedback about the nurses.

**Board Member Reports:**

**Jillalison:** Has two board members that have not turned in their comments on the bylaws. Those board members need to submit their feedback as soon as possible to Jillalison.

**Marie:** Has requested help with securing exhibitors and sponsors. She has secured six exhibitors so far. We need to sign up more sponsors and exhibitors. The board agreed that they will all help try to find sponsors and exhibitors.

**Liz:** She wrote the resolution on health literacy. She is working on it with Barbara and will present it during the November board meeting.

**Danielle L:** We have a job search tab on our website. She is contacting hospitals in NJ to advertise on our website. Approved articles for the November/December issue of PulseBeat must be submitted to Danielle by 10/20.

**Motion:** To adjourn the meeting

**Motion made by:** Jill

**Motion seconded by:** Marie

**Discussion:** None

**Action:** Carried

Meeting adjourned: 2:23pm

**Respectfully submitted,**

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**Sharon M. James, RN, Secretary**

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**Regina Adams, RN, President**