

**June 2019 Meeting Minutes**  
New Jersey Nursing Students, Inc.  
1479 Pennington Road  
Trenton, NJ 08618  
June 8, 2019

**Executive Board**

President:	Tiffany Chi
First Vice-President:	Naykis Arias, RN
Second Vice-President:	Karina DeCasablanca
Secretary:	Christine He
Treasurer:	Glorianna Desrosiers

**Board Members**

<i>Pulsebeat</i> Editor/ Public Relations Director:	Suraya Momtaz
Membership/Nominations Director:	Yeonjin Arlene Cho
Population and Global Health Director:	Christina Lee
Breakthrough to Nursing Director:	Jessica Song
Health Policy and Advocacy Director:	Cherita Morgan
Resolutions Director:	Justinna Dixon
Fundraising Director:	Dharti Patel
NJLN Consultant:	Illya DeVera-Bonilla, MSN, RN
Presidential Advisor:	Dr. Barbara Cannella, PhD, RNC-OB, APN
Presidential Advisor:	Kimberly Seaman, MSN, RN-BC, CNE
Presidential Advisor:	Ara Kim, RN
Organizational Manager:	Regina Adams, MSN, RN, CNOR

**I. Call to Order**

Tiffany Chi called the meeting to order on June 8, 2019 at 10:08 AM 10:03 am

**II. Roll Call**

Present: Tiffany Chi, Naykis Arias, Karina DeCasablanca, Christine He, Glorianna Desrosiers, Suraya Momtaz, Yeonjin Arlene Cho, Christina Lee, Jessica Song, Cherita Morgan, Dharti Patel, Illya DeVera-Bonilla, Barbara Cannella, Kimberly Seaman, Regina Adams

Excused: Justinna Dixon, Ara Kim

Quorum Established.

**III. Absence Policy**

- a. NJNS attendance policy reviewed
  - i. Two unexcused absences will equate to a written warning from the President and three unexcused absences will result in immediate termination of board membership
  - ii. Board members considered non-contributing will be removed by a vote of one-half plus one of the remaining board members
  - iii. Two occurrences of coming late or leaving early in excess of half an hour are equal to one unexcused absence
- b. Excused Absence
  - i. Death of a loved one, illness with documentation, one (1) academic-related absence including summer activities, and an unpredicted emergency
- c. Unexcused Absence

- i. Second academic-related absence, employment, childcare issues, motor vehicle violations, vehicular problems (i.e. flat tire), and illness without documentation

#### IV. **May Meeting Minutes Reviewed**

- a. Corrections
  - i. Add the missing “s” in Desrosiers
  - ii. Change the person making meeting adjournment motion from Tiffany Chi to Christine He

**Motion:** To accept the May meeting minutes with corrections

**Made By:** Yeonjin Arlene Cho

**Second:** Naykis Arias

**Discussion:** None

**Action:** Carried

#### V. **Treasurer’s Report**

**Opening Balance:** \$265,857.52

**Closing Balance:** \$260,155.91

**Motion:** To approve the May treasurer’s report

**Made By:** Yeonjin Arlene Cho

**Second:** Jessica Song

**Discussion:** None

**Action:** Carried

#### VI. **Board Reports**

- a. Advisors
  - i. Specific advisors for each board member will be assigned at July meeting
  - ii. For now, the board members will be divided between Dr. Cannella and Ms. Illya as advisors and the positions are divided as stated in the NJNS Bylaws
- b. All documents must be approved by advisors
  - i. Send advisors your board report 2 weeks before next meeting, and at least one week before meeting to all of the board members

**Motion:** To approve Ms. Illya to be consultant for First Vice-President, Secretary, Pulsebeat Editor/ PR Director, Breakthrough to Nursing Director, Membership/Nominations Director, and Fundraising Director

**Made By:** Naykis Arias

**Second:** Karinna DeCasablanca

**Discussion:** None

**Action:** Carried

**Motion:** To approve Dr. Cannella to be consultant for President, Second Vice-President, Treasurer, Population & Global Health Director, Health Policy & Advocacy Director, and Resolutions Director

**Made By:** Yeonjin Arlene Cho

**Second:** Glorianna Desrosiers

**Discussion:** None

**Action:** Carried

#### VII. **School Contact List**

- a. Contact Letter Template
  - i. Use templates to write letters to schools
- b. School Contact Details

- i. If SNA advisor is unknown, contact the Dean. If SNA President is known, send letter to SNA President and a copy to SNA advisor
- c. Board Members' School Contact Updates
  - i. Tiffany Chi (4 schools): Passaic County Community College- established contact; Rutgers University- established contact with SNA President; Salem Community College and Rowan College at Gloucester County; sent e-mail and currently awaiting response
  - ii. Naykis Arias (4 schools): Mercer County Community College; established contact with SNA President; Our Lady of Lourdes- met advisor and updated contact information; St. Francis- established contact with SNA President; Trinitas School of Nursing- will have an election in the Fall and the new Dean has been updated
  - iii. Karina DeCasablanca (4 schools): Atlantic Cape Community College- established contact; Cumberland County College- established contact; Stockton University- established contact; Rutgers University Camden- in contact with SNA President
  - iv. Christine He (3 schools): County College of Morris- sent e-mail; Raritan Valley and Sussex County- awaiting letter draft approval from advisor
  - v. Glorianna Desrosiers (5 schools): Caldwell College- established contact; Essex County College- recent SNA elections results unreleased but established contact; Holy Name Hospital- contact didn't reply last year so unsure about this year; New Jersey City University- established contact; Thomas Edison State College- sent e-mail and awaiting response
  - vi. Suraya Momtaz (4 schools): Middlesex County College- will be visiting in person next week; Saint Peter's University, Kean University, Purdue University- awaiting letter draft approval from advisor
  - vii. Yeonjin Arlene Cho (5 schools): William Paterson University- established NJNS Facebook group contact with SNA; Montclair State, Ramapo College, Bergen Community College, Excelsior College- awaiting letter draft approval from advisor
  - viii. Christina Lee (5 schools): Monmouth University, Ocean County College, University of Phoenix, Warren County Community College, Georgian Court University- awaiting letter draft approval from advisor
  - ix. Jessica Song (4 schools): TCNJ- getting information from previous SNA President for current President; Jersey College of Nursing, Rowan University, Brookdale Community College- awaiting letter draft approval from advisor
  - x. Cherita Morgan (3 schools): Eastern International- has 2 campuses and will be reaching out to both; Chamberlain College- established contact; JFK Muhlenberg- in the process of updating contact, will be going through SNA advisor (Marybeth)
  - xi. Justinna Dixon (4 schools): Will be updating at July meeting
  - xii. Dharti Patel (4 schools): Seton Hall University- established contact with SNA President; Bloomfield College, Fairleigh Dickinson University- awaiting letter draft approval from advisor, Eastwick College- no response last year
- d. Have contact with these schools before July meeting
  - i. Update Arlene, the Membership/Nominations Director, if contact has been made
  - ii. BCC all of school contact e-mails to advisors
  - iii. If unable to establish e-mail contact, try to visit the schools personally
- e. Facebook Contact
  - i. Established contact via Facebook with the following schools' SNAs: Mercer County Community College, Passaic County Community College, Rutgers University, Saint Francis Medical Center School of Nursing, William Patterson University
- f. President and Advisors' input

- i. Ms. Seaman: Find a contact and develop a personal relationship with them. It's not the emails that will encourage school participation, but the relationships.
- ii. Ms. Illya: You must include the advisors' credentials for each school contact. You can usually find it by googling their names.
- iii. Tiffany Chi: Optimal contact is SNA President & SNA Advisor, and then Dean & Director. Regarding contact letters, contact two people, and have at minimal, one established contact from the school
- iv. Dr. Cannella: Do a survey (SurveyMonkey) on the NJNS Facebook for people who didn't attend COSP and convention so we can improve. What are their reasons for not attending?

**VIII. Reimbursement**

- a. If a board member buys anything for NJNS, board member should keep the receipt and the Treasurer will write a reimbursement check
- b. Travelling reimbursement policy reviewed

**IX. Convention Speakers**

- a. Keynote Speaker- Speaker should be inspiring to all and related to Convention theme
  - i. Tiffany Chi: Dr. Norma Cuellar, PhD, RN, FAAN, President of National Association of Hispanic Nurses; Alana Cueto, MSN, RN, CNL-C, President-Elect of New Jersey Hispanic Nurses
  - ii. Illya DeVera-Bonilla: Catherine Alicia Georges, EdD, RN, FAAN, President of National Black Nurses Foundation
  - iii. Glorianna Desrosiers: Bethany Hall-Long, Lieutenant Governor of Delaware; Kate Gillespie, MBA RN, NE-BC, NJSNA President
    1. Kate Gillespie can get the faculty on board to convince students to join NSNA

**Motion:** To have Kate Gillespie as our Dean and Directors' Luncheon speaker

**Made By:** Dharti Patel

**Second:** Karina DeCasablanca

**Discussion:** None

**Action:** Carried

**Motion:** To ask Alana Cueto to be our Keynote Speaker for Convention

**Made By:** Suraya Momtaz

**Second:** Cherita Morgan

**Discussion:** None

**Action:** Carried

- iv. Gina Adams contacted Alana Cueto and requested for her to be our Keynote Speaker for 2020 NJNS Convention. Alana Cueto accepted the request.

**X. COSP Location and Date**

- a. COSP Date: October 12, 2019
- b. COSP Location: Room must accommodate 200+ students, have adequate parking, and a large dining space for breakfast and lunch
  - i. Eastern International College in Jersey City
    1. Dr. Rosemarie Rosales, Chairperson for Jersey City Campus
  - ii. Passaic County Community College
    1. Professor Marissa Cruise
  - iii. Monmouth University
  - iv. Seton Hall University
    1. Ample space, good parking

- v. Thomas Edison University
  - 1. Gina Adams is an alumni and will contact the school

**XI. COSP Format**

- a. 3 speakers and one panel session (Q&A) with all of the speakers at the end
  - i. Inform speakers about the topic of discussion beforehand and have them create a presentation based on it
  - ii. Each speaker would individually present for 30 minutes
  - iii. There will be a 5-10 minute break in between each speaker
  - iv. Speakers must be present throughout the entirety of COSP

**Motion:** To approve having COSP as a panel session

**Made By:** Glorianna Desrosiers

**Second:** Naykis Arias

**Discussion:** None

**Action:** Carried

**XII. COSP Speakers**

- a. Glorianna Desrosiers: Alexandra Maye, RN
  - i. Alexandra spoke last year, so maybe someone different
- b. Karina DeCasablanca: Dr. Ernest Grant, President of American Nurses Association, PhD, RN, FAAN
- c. Tiffany Chi: Timothy Clyne, DNP, RN
- d. Other possible speakers
  - i. Courtland Kurtas: RN who can discuss LGBTQ+ experience in the profession
  - ii. Kristina DeJesus Barquin: RN who can discuss her experience working with a physical disability
  - iii. Judy Colorado: RN who can discuss her experience in the profession being an older nurse in the workforce
  - iv. Dan Misa: RN who can discuss his experience in the profession being male

**Motion:** To approve Courtland Kurtas, Kristina DeJesus Barquin, and Daniel Misa as COSP speakers

**Made by:** Yeonjin Arlene Cho

**Second:** Christine He

**Discussion:** None

**Action:** Carried

**XIII. Recruitment Ideas**

- a. How NJNS can increase recruitment
  - i. School Presentations
    - 1. Use Ara Kim's presentation located in the Google Drive
  - ii. Project InTouch
    - 1. PIT recruiters can win prizes based on the number of members they recruit (new members must include PIT recruiter number when signing up for NSNA)
    - 2. Grand prize is a free ticket to the annual NSNA Convention
  - iii. Flyers
    - 1. If we go tabling, we can bring official flyers to promote NJNS and NSNA
  - iv. Raffles
    - 1. At tabling events or school presentations, we can have raffles for students who register the day-of for convention or COSP

2. A membership-specific scholarship of max. \$500 raffled at Convention. Must present membership card or sign-up online on the spot to receive a raffle ticket
3. Introduce a new raffle at convention for NSNA members only

**Motion:** To approve of having a membership-specific raffle at convention

**Made by:** Glorianna Desrosiers

**Second:** Dharti Patel

**Discussion:** None

**Action:** Carried

- v. T-shirts for marketing
  1. If a person signs up for NSNA membership during tabling or a school presentation on the spot, we can give a free NJNS t-shirt while supplies last
  2. T-shirts would be placed in the marketing budget
  3. Let Tiffany Chi know if you are visiting a school or tabling to get shirts from her

**Motion:** To approve giving a free t-shirt to students who sign up as NSNA members in person at tabling or schools presentations

**Made by:** Glorianna Desrosiers

**Second:** Suraya Momtaz

**Discussion:** None

**Action:** Carried

- vi. Posters
  1. Board members doing school presentations can bring a promotional poster and give to the students to hang in their student lounges
- vii. Additional Ideas
  1. Yeonjin Arlene Cho: When we sent the school contact letter, we can also attach Ara Kim's PowerPoint for more information
    - a. Ms. Illya comments that we should establish contact first instead of bombarding them with information; after establishing contact we can provide the PowerPoint
  2. Dharti Patel: Have a raffle basket at school presentations, and every student who passes by the presentation can put down their e-mail to receive a raffle ticket

#### **XIV. Fundraising Ideas**

- a. Dharti Patel
  - i. Convention: The raffle baskets could be organized specific to the region of the state (i.e) a basket for the Northern part of New Jersey
  - ii. Board members can donate raffle baskets or can purchase items and submit receipts for reimbursement

#### **XV. Resolutions Ideas**

- a. To be discussed at the July meeting

#### **XVI. Population and Global Health Project Ideas**

- a. Christina Lee
  - i. A.I. in Healthcare; how it impacts patient care
  - ii. Telehealth

1. Educating our communities on how to protect their healthcare information over internet
- iii. Measles vaccination
  1. Find areas in New Jersey that have higher risk of infection and educate those communities by giving a presentation
- iv. Clean water initiative
  1. Unsanitary tap water in areas of New Jersey such as Jersey City, Trenton, and New Brunswick has been a concern since 2014 because it can cause cancer and sickness. We need to improve enforcements and policies on tap water for schools and communities.
- v. Focus on 3 main interventions
  1. Do patients have doctors they can go to?
  2. Do patients have access to accurate information?
  3. Do we understand patients' needs and questions?
- b. Advisor Input
  - i. Have a narrow audience
    1. For measles- go to health department and daycares, have the audience be parents who have kindergarten-age children
  - ii. Research areas affected and what the community has done to combat the issue

**Motion:** To approve the Population and Global Health project topic to be on the anti-vaccination movement in relation to the measles vaccine

**Made by:** Yeonjin Arlene Cho

**Second:** Karina DeCasablanca

**Discussion:** None

**Action:** Carried

## **XVII. Breakthrough to Nursing Project Ideas**

- a. Jessica Song
  - i. Attend career days at elementary, middle, and high schools to educate students about the nursing profession
  - ii. Interview nursing students, professionals, and people who did not choose the traditional route of BSN: Compile into a video to show students
  - iii. Find healthcare base camps to present
  - iv. Present to students at afterschool programs
- b. Main Goal
  - i. Display an overall realistic view of nursing because even many nursing students do not understand their profession; assessing versus diagnosing

## **XVIII. Health Policy and Advocacy Project Ideas**

- a. Cherita Morgan
  - i. Awareness on health insurance coverage in our community
    1. People are insured, but not many doctors take the insurance or our copay is still a substantial amount
    2. The larger population is not educated enough to look through the many insurance options
- b. Advisor Input
  - i. Gina Adams
    1. Can consider an overview of insurance issues in New Jersey and how it will affect nurse practice- what co-pays are, choosing the most suitable health insurance, and the difference between deductibles and co-insurance

2. APN Practice without a collaborating physician will affect our practice in the future. What does this mean for the citizens and the nursing profession in New Jersey?

**XIX. Pulsebeat**

- a. Suraya will work with Ms. Illya to compile biographies and publish it online
- b. *Pulsebeat* magazine's December copy is physically mailed to members; otherwise, every other version is uploaded online

**XX. Community Outreach Ideas**

- a. To be discussed at the July meeting

**XXI. Summer Leadership Conference**

- a. Attendees: Naykis Arias, Karina DeCasablanca, Christine He, Glorianna Desrosiers, Suraya Momtaz, Yeonjin Arlene Cho, Christina Lee, Jessica Song, Cherita Morgan, Dharti Patel
- b. Excused: Tiffany Chi, Justinna Dixon
- c. Transportation details will be discussed during the July meeting

**XXII. Announcements**

- a. NBC 4 Telemundo Health & Fitness Expo on June 23<sup>rd</sup> and 24<sup>th</sup>
  - i. Karina DeCasablanca and Tiffany Chi will be volunteering

**XXIII. Miscellaneous**

- a. COSP and Convention Details
  - i. COSP and Convention flyers groups (1 version from each group and use canva.com)
    1. Convention Promotional Flyer- Tiffany Chi, Naykis Arias, Karina DeCasablanca
    2. COSP Promotional Flyer- Christine He, Glorianna Desrosiers, Suraya Momtaz
    3. Convention Program Book Cover- Yeonjin Arlene Cho, Christina Lee, Jessica Song
    4. COSP Program Book cover- Cherita Morgan, Dharti Patel, Justinna Dixon
  - ii. Designs will be due by July meeting. Each group will continually send updated copies to receive feedback from advisors. The final will be approved by advisors and presented in July.
    1. Naykis Arias is currently paying for a premium version of Canva and can make work group
    2. There is a 30-day trial for the premium version
    3. Tiffany Chi will send more information about Canva throughout the month
- b. Start to contact speakers and exhibitors for convention
  - i. Target is 50 speakers/exhibitors by January meeting
- c. Business cards
  - i. Each board member will be receiving her own business card, paid for by NJNS
- d. NJNS calendar
  - i. Tiffany Chi and Naykis Arias are working on a calendar of events for NJNS
    1. Look at dates and plan ahead- make sure to schedule activities around NJNS events
- e. Tiffany Chi will be present at the July and August meeting via Google hangout

**XXIV. Membership Renewal**



- a. Don't forget to renew NSNA membership. If not renewed, it will result in immediate termination from the board

**XXV. Adjournment**

**Motion:** To adjourn the meeting at 12:47 PM

**Made By:** Glorianna Desrosiers

**Second:** Yeonjin Arlene Cho

**Discussion:** None

**Action:** Carried

Tiffany Chi adjourned the meeting at 12:48 PM

Respectfully submitted,

X *Christine He*

Christine He  
Secretary

X *Tiffany Chi*

Tiffany Chi  
President