

**January 2021 Minutes**  
**New Jersey Nursing Students, Inc.**  
**Virtual Zoom Meeting**  
**January 09, 2021**

**Executive Board**

President:	James Spivey
First Vice-President:	Jenna Lee
Second Vice-President:	Closed
Secretary/Fundraising Director:	Dharti Patel
Treasurer/Membership & Nominations Director:	Argylle Lubang

**Board Members**

<i>Pulsebeat</i> Editor/ Public Relations Director:	Suraya Momtaz
Population and Global Health Director:	Closed
Breakthrough to Nursing Director:	Mattison Worthy
Health Policy and Advocacy Director:	Andrea Maravi Broggi
Resolutions Director:	Jessica Zheng
NJLN Consultant:	Illya DeVera-Bonilla, MSN, RN
NJSNA Consultant:	Stephanie Herr, DNP, MSN, BSN, RN, EMT
Presidential Advisor:	Lori York, MSN, RNC-OB
Presidential Advisor:	Norma Rodgers, BSN, RN, CCRA, ACRP-PM
Organizational Manager:	Regina Adams, MSN, RN, CNOR

**I. Call to order**

James Spivey called meeting to order to at 10:05 AM

**II. Roll call**

Present: James Spivey, Jenna Lee, Dharti Patel, Argylle Lubang, Suraya Momtaz, Mattison Worthy, Andrea Maravi Broggi, Jessica Zheng, Illya DeVera-Bonilla, Lori York, Stephanie Herr, Norma Rodgers, and Regina Adams

Quorum established.

**III. Review of December Meeting Minutes**

**Motion:** To approve December Meeting Minutes

**Made by:** Mattison Worthy

**Second:** Argylle Lubang

**Discussion:** None

**Vote:** Unanimous

**Action:** Carried

#### **IV. Treasurer's Report**

**Opening Balance:** \$306, 580.13

**Ending Balance:** \$307, 800.52

**Motion:** To approve revisited November treasurer's report

**Made by:** Mattison Worthy

**Second:** Jenna Lee

**Discussion:** Income includes National Student Payments (State Dues). Expenses include Bankcard fee and Council of School Participants scholarship payments.

**Vote:** Unanimous

**Action:** Carried

#### **V. Social media and student engagement**

a) Pulsebeat/Public Relations Director has been updating the NJNS website and has created a script for the Instagram live takeover.

- We will start the takeover on Monday, January 11<sup>th</sup>

- Treasurer and Breakthrough to Nursing Director will assist with the takeover.

b) Organizational Manager will send another blast email about Convention

c) Secretary will send a blast email to all nursing school representatives including information on a "Call for Nominations."

#### **VI. Breakthrough to Nursing Director: Mentorship Program**

a) Breakthrough to Nursing Director and Pulsebeat/Public Relations Director will publish the Mentorship program website this week.

b) We are still awaiting further communication from the Allied School's principal.

c) The Board of Directors agrees to be involved in the program after Convention to the end of the term.

#### **VII. Resolutions Director: Resolutions**

a) Resolutions Director presented her final Resolutions titled, "Raising Awareness to Mental Health Issues within Black Communities related to the Disproportionate Impact of COVID-19."

b) The Board of Directors gave feedback and suggested that she record herself reciting the Resolutions, so it can be played during the House of Delegates.

**Motion:** To approve Resolutions and present them during the 69<sup>th</sup> Annual Convention

**Made by:** Dharti Patel

**Second:** Argyllie Lubang

**Discussion:** None

**Vote:** Unanimous

**Action:** Carried

#### **VIII. Health Policy and Advocacy Director: Policies/Bylaws**

a) Health Policy and Advocacy Director reviewed the suggested changes for the NJNS Policy Book and Bylaws.

- Health Policy and Advocacy Director, Andrea Maravi Broggi, will collaborate with the NJLN Consultant to edit grammatical errors in the Policy Book.
- b) The Bylaws will be uploaded to the NJNS website this week.

**Motion:** To approve the NJNS Policy Book with changes

**Made by:** Dharti Patel

**Second:** Suraya Momtaz

**Discussion:** Health Policy and Advocacy Director will complete editing the Policy Book, and email the document for approval and publication to the NJNS website.

**Vote:** Unanimous

**Action:** Carried

**Motion:** To approve the NJNS Bylaws with suggested grammatical changes, pending approval from the House of Delegates.

**Made by:** Argyll Lubang

**Second:** Suraya Momtaz

**Discussion:** None

**Vote:** Unanimous

**Action:** Carried

## IX. **Convention Schedule**

a) Thursday, February 25<sup>th</sup>, 2021

- 7:00 AM to 9:00 AM: 1st House of Delegates
- 9:00 AM to 9:50 AM: 1<sup>st</sup> Focus Session
- 10:00 AM to 11:30 AM: Opening Ceremony and Keynote
- 11:30 AM to 12:00 PM: Lunch Break/Exhibitor Hall
- 12:00 PM to 3:55 PM: Focus Sessions
- The First Night Party will be a virtual paint party.
  - i. It will begin at 7:00 PM and last approximately 1 to 2 hours.
  - ii. Keeping in line with the theme, we will be painting a lantern and Dr. Herr will find a quote to include in the painting.

b) Friday, February 26<sup>th</sup>, 2021

- 7:00 AM to 8:30 AM: 2<sup>nd</sup> House of Delegates
  - i. At this meeting we will finalize bylaws, resolutions, and vote for new 2021-2022 Board of Directors
- 9:45 AM to 12:45 PM: NCLEX Review
- 9:45 AM to 10:45 AM: Narcan Training

## X. **Convention: Keynote Speaker**

a) Dr. Lois Greene will submit a biography and headshot this week for us to include in the program book and publish on the website.

## XI. **Convention: Scholarship and IMPACT Award**

a) All scholarship applications have to be mailed into the office, postmarked on or before February 1<sup>st</sup>, 2021.

- b) Organizational Manager will black out any identifying information on the application.
- c) The NJLN Consultant, First Vice-President, and Resolutions Director will serve on the Scholarship committee and select recipients.

**XII. Convention: Raffle Baskets**

- a) Fundraising Director has been emailing previous convention sponsors.
- b) Fundraising Director, Dharti Patel, has received confirmation of a gift-donation from 15 sponsors and will continue to contact more in the next month.
- c) NJNS Board of Directors, NJSNA and NJLN have agreed to donate raffle baskets
- d) Schedule for promotions:
  - Complete all baskets by February 10<sup>th</sup>
  - Begin promoting baskets via email and social media on February 15<sup>th</sup>

**XIII. Convention: First Night Party**

- a) Attendees will be painting a picture of a lantern during the First Night Party.
- b) Pulsebeat/Public Relations Director will inform attendees of what supplies they need to purchase. Links for where these supplies can be bought will also be provided.
  - This information will be posted on our Instagram account and website.

**XIV. Announcements**

- a) William Paterson University has requested a presentation from NJNS representatives during their next chapter meeting.
- b) Secretary will create an Exhibitor Registration form and upload it to the NJNS website.

**XV. Adjournment**

**Motion:** To adjourn meeting at 11:52 AM

**Made by:** Argylle Lubang

**Second:** Andrea Maravi Broggi

**Discussion:** None


**Vote:** Unanimous

**Action:** Carried

Respectfully submitted,

X   
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Dharti Patel  
Secretary/Fundraising Director

X   
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James Spivey  
President